



Downingtown Area Recreation Consortium

114 Bell Tavern Road, Downingtown, PA 19335
Phone: 610-269-9260 Email: downingtowntownrec@gmail.com

APPLICATION FOR EMPLOYMENT

Date of Application: _____

Personal Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Social Security Number: _____

Are you 18 years or older? YES NO

Physical Record: DO YOU HAVE ANY PHYSICAL LIMITATIONS THAT MAY PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED? YES NO

PLEASE DESCRIBE: _____

In case of Emergency Notify: Name _____ Phone# _____

Employment Desired

Position Applying For: _____ Date you can start: _____

Summer Vacations Dates: _____

Are you employed now? _____ If so, may we inquire of your present employer? _____

Have you ever applied to our company before? _____ If so, when? _____

Education History

	Name Of School	Years Completed	Did you graduate?	Subjects Studied
High School				
College				
Other (specify...Trade, etc.)				

THE FOLLOWING MUST BE COMPLETED

Have you ever been convicted of or plead guilty or no contest to a felony? Yes No

Have you ever been convicted of or plead guilty or no contest to a misdemeanor? Yes No

Have you ever been required to register in Pennsylvania or another state under Megan's Law? Yes No

Have you ever been convicted of a crime against minors? Yes No

If the answer is "yes" to any of these questions, please give the nature of the crime, dates of convictions and the court in which you were convicted: _____

Employment History

(List most recent one first)

Name & Address	Telephone #	Position/Salary	Name of Supervisor	Employment Dates

References

(Give the names of at least 3 people, not related to you, who have known you at least one year)

Name & Occupation	Address	Telephone #	Time Known

Clearances & Certifications

Do you have the following certifications?	CPR	Yes	No	Expiration Date _____
	First Aid	Yes	No	Expiration Date _____
	Lifesaving	Yes	No	Expiration Date _____
Do you have a Pennsylvania Child Abuse History Clearance?		Yes	No	Verification Date _____
Do you have a Pennsylvania Criminal Record Background Check?		Yes	No	Verification Date _____
Do you have a Federal (FBI) Criminal History Report?		Yes	No	Verification Date _____

APPLICANT STATEMENT- must be signed and must not be altered:

The information in my application was freely given and is, to the best of my knowledge, true and complete. I understand that any false or misleading answer or statement may result in immediate dismissal at any time. Downingtown Area Recreation Consortium (DARC) is hereby authorized to contact my present and past employers as references to obtain any information about me contained in their personnel records and any evaluations of my job knowledge, skills, and performance. DARC is hereby authorized to make any investigation of my educational history. As a condition of employment, I give permission for DARC to conduct a background check on me, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon DARC receiving no inappropriate information on my background. I hereby release and hold harmless from liability DARC, Downingtown Area School District, Downingtown Borough, East Brandywine Township, East Caln Township, Upper Uwchlan Township, Uwchlan Township, West Bradford Township, and West Pikeland Township) its officers, employees and volunteers thereof, from any liability or damage which may result from furnishing the information requested. To help ensure a safe and healthful working environment, I understand that I may be asked to provide body substance samples to determine the illicit or illegal use of drugs and alcohol. I acknowledge that if I become employed by DARC, my employment will be at-will and may be terminated with or without cause at any time by me or by the employer.

IN ACCORDANCE WITH THE 1986 IMMIGRATION AND REFORM ACT, PROOF OF ELIGIBILITY TO WORK IN THE UNITED STATES IS REQUIRED UPON EMPLOYMENT. APPLICANT'S SIGNATURE IS REQUIRED TO PROCESS APPLICATION.

Signature: _____ Date: _____

Equal Employment Opportunity Employer:

The Downingtown Area Recreation Consortium provides equal employment opportunities to all employees and applicants for employment without regard to race, color, sex, national origin, age, physical or mental disability, or status as a Vietnam-era or special disabled veteran, in accordance with state and federal laws.