



How to Register as a Captain or Manager of a Team Sport

1. Go to downingtownpa.myrec.com
2. Create an account by clicking on “new account.”



3. Create a new account as an “Organization” using your team name.

Create Account

Organization Contact Information

Thank you for helping us by creating your online account. You can now register online for our programs, review your programs and payments, and make payments online.

If you encounter any difficulties please call the DARC Office at 610-269-9260.

Have a fun day!

Creating an account is a one-time event that allows you utilize this system. It is not a registration by itself.

1. Enter the primary billing contact first (must be an adult).
2. Add other members of your household from the Members portion of your account.
3. You can now make registrations and other purchases using the site navigation.

Account Information

Account Type

Household Organization

Organization Name Title

SCRUBS

Primary Member

First Name	Last Name	Gender:	Birth Date:
John	Rubin	Male	<input type="text"/> (mm/dd/yyyy)

Must be 18 to create account.

4. Register for Programs

The screenshot shows the 'Darc Softball Household' account overview page. At the top, there is a navigation bar with links for Home, Register, Facilities, General Info, Contact, Account, and Cart. Below this is a banner with the text 'REGISTER DARC SOFTBALL NOW (CHANGE)'. The main content area features a navigation bar with icons for Overview, Calendar, Register, Rosters, Reserve, Notifications, and Log Out. Below this is a secondary navigation bar with links for Account, Finance, Members, Balances, Registrations, Memberships, Reservations, Products, and Cart. The main content area is titled 'Account Overview' and contains a table with five columns: Account, Members, Balances, Registrations, and Other Purchases. The 'Balances' column shows 'All Paid Up!'. The 'Registrations' column shows 'No Current Registrations'. The 'Other Purchases' column shows 'Redeem Gift Certificate'. At the bottom, there is a status bar showing 'Logged In: Darc Softball' and 'Darc Softball Test'.

Account	Members	Balances	Registrations	Other Purchases
Finance	Add Member Add Payer	All Paid Up!	No Current Registrations	Redeem Gift Certificate

Logged In: Darc Softball Darc Softball Test

5. Select the "Adult Sports & Leagues" Category.

The screenshot shows the 'Programs' registration page. At the top, there is a dropdown menu with the text 'What would you like to register for?' and the selected option 'Adult Sports & Leagues'. Below the dropdown, there is a list of program options under the heading 'Adult Sports & Leagues': 'Over 30' - Pick-Up Basketball', 'Adult Basic Rock Climbing Class', 'Adult Tennis Clinic', and 'DARC Adult Softball Leagues'. A red arrow points to the 'DARC Adult Softball Leagues' option.

- Select the Activity (broken up by division and/or sex) that your team will compete in. Add it to your cart.

Additional Forms and Files:

- Spring 2018 Softball Overview
- Softball Player & Team Code of Conduct
- Spring 2018 Co-Ed League Rules
- Spring 2018 Mens League Rules
- ASA Approved Single Wall Bats
- ASA Approved Composite Bats (Female Use in Co-Ed Div Only)

Links:

- Spring 2018 Roster Form (required)

Register	Activity	Ages	Grades	Days	Date/Time	Fees
Add to Darc Softball's Cart Change Member	Co-Ed Spring Softball - Competitive Division AS-Spr-Coed-Comp	18 and up	N/A		04/30/2018 - 07/01/2018	\$690.00 Res, \$690.00 Non-Res
Add to Darc Softball's Cart Change Member	Co-Ed Spring Softball - Recreational Division AS-Spr-Coed-Rec	18 and up	N/A		04/29/2018 - 07/01/2018	\$690.00 Res, \$690.00 Non-Res
Add to Darc Softball's Cart Change Member	Mens Spring Softball - Competitive Division AS-Spr-M-Comp	18 and up	N/A		04/27/2018 - 07/01/2018	\$690.00 Res, \$690.00 Non-Res
Add to Darc Softball's Cart Change Member	Mens Spring Softball - Recreational Division AS-Spr-M-Rec	18 and up	N/A		04/27/2018 - 07/01/2018	\$690.00 Res, \$690.00 Non-Res

* Adjustments and discounts will be applied during checkout if applicable. *

[Return to Programs](#)
[View All Activities](#)
[View Cart](#)

- Review the forms and click on the link to the Roster Form. Your roster form must be submitted before your team beings play.
- Proceed through the check out process. You and your team agree to all the required disclaimers provided under “additional forms & files” upon registering. You can avoid the credit card fee by paying with check or cash in our office or by mail. However, your league spot will not be guaranteed until payment is received.
- Once the registration, payment, and roster forms are received, our staff will enter your team roster into the system.
- Please call (610) 269-9260 or e-mail our office if you need assistance.